



SEACOAST WOMEN'S
GIVING CIRCLE

2017 Request for Proposals \$5,000 Grant

We believe art is a fundamental part of the human experience and access to the arts is a critical component of our community's quality of life. The Seacoast Women's Giving Circle recognizes the need to ensure that the arts' vitality and sustainability continue for years to come.

The SWGC is accepting proposals for unrestricted funding from nonprofit organizations that foster one or more of the following:

- Advocacy
- Art Education
- Artist Support (i.e. mentorship, professional development, work space/rent)
- Arts in Healthcare (i.e. rehabilitation, treatment, palliative care, therapy)
- Collaboration
- Community Engagement

DEADLINE

Proposal Due: **Friday, January 20, 2017**

Applicants must:

- Be an approved 501(c)(3) tax-exempt organization
- Provide services in some or all of the following Seacoast towns of NH and Maine: Seabrook, Hampton, Hampton Falls, North Hampton, Rye, Portsmouth, New Castle, and Kittery

The following organizations are generally NOT eligible for support:

- Religious or faith based programs or organizations
- Political organizations or programs
- Organizations that discriminate in any way

Seacoast Women Giving Circle Priorities

- Improving quality of life on the Seacoast
- Serving the socio-economically underprivileged
- Fostering independence and self-reliance
- Addressing emerging needs and issues
- Providing long-term solutions
- Investing in the expansion of existing organizations rather than the creation of new ones

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Please ensure all required documents are included. Proposals are considered when all components of the grant are submitted.

Summary Form
 Narrative
 Attachments A, B, and C

Please send completed grant application and attachments to: give.swgc@gmail.com

TIMELINE

January 20, 2017:
Proposals due

By March 10, 2017:
Semi-finalists notified

By April 7, 2017:
Grant recipients notified

May 4, 2017:
Fundraising celebration for 2017 grant recipients

Summer 2017:
Funds distributed

GRANT AMOUNT

Grant recipients can expect a gift of at least \$5,000. Proposals should be based on this projected figure, although the amount of the grant varies annually based on the contributions of Seacoast Women's Giving Circle members.

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SUMMARY FORM – REQUIRED

1. Name of Organization	
2. Legal name (if different)	
3. Organization Federal Tax I.D.#	
4. Organization address	
5. Phone and fax number	
6. Website address/Facebook	
7. Year founded	
8. Executive Director's Name	
9. Contact person for this proposal (Name, title, phone, email)	
10. Statement of grant purpose ("This grant will be used to...")	
11. Constituents served by organization (Include numbers and demographics)	
12. Constituents served by proposed project (including numbers and demographics)	
13. Geographic area served by the proposal (Clearly indicate how the SWGC's catchment area, listed above, will be impacted)	
14. Annual operating budget	
15. Number of paid staff (part/full-time)	
16. Number of volunteers (excluding board members)	
17. Size of Board of Directors	
18. How did you learn of this grant opportunity?	

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NARRATIVE – REQUIRED

The total length of the narrative section *should not exceed three pages in size 12 font.*

1. Organization Overview

Provide an overview of your agency (history, goals, mission, vision and primary programs and services).

2. Project Proposal

Provide a detailed description of the proposal, including desired outcomes. Describe the issues to be addressed by this proposal. Discuss your organization's resources available to accomplish this grant (i.e. staff/board time, skills and commitment).

3. Funding Plan and Budget

Provide a detailed budget for the proposal. Is additional funding (outside of SWGC funds) required, and how will you secure it?

4. Timeline

Provide a timeline for implementation. Does your timeline align with SWGC funding availability?

5. Proposal Priority

Why is this work compelling for your organization at this time? How will this help achieve your organization's mission and goals?

REQUIRED ATTACHMENTS (please clearly label all attachment files with your organization's name). Please provide:

- A. Organization's current 990 Form. Please include income statement, balance sheet, and operating budget and breakdown of organizational revenue sources for past fiscal year (include any Federal, State, Corporate or Individual giving).
- B. Board of Directors List with length of service.
- C. Brief Executive Director biography including length of service with this organization.